

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT  
 REGULAR MEETING ~ BOARD OF TRUSTEES  
 February 25, 2020  
 AGENDA  
 DISTRICT BOARD ROOM  
 1919 B Street, Marysville, CA 95901**

*The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.*

**Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjUSD.com – Select: "Board" and "Agendas and Minutes"].**

**4:30 P.M. ~ OPEN SESSION  
 CONFERENCE ROOM #1**

**CALL MEETING TO ORDER**

**ROLL CALL**

- Mr. Randy L. Rasmussen, President \_\_\_\_\_
- Mr. Frank J. Crawford, Vice President \_\_\_\_\_
- Ms. Susan E. Scott, Clerk \_\_\_\_\_
- Mr. Jim C. Flurry, Trustee Representative \_\_\_\_\_
- Mr. Paul F. Allison, Member \_\_\_\_\_
- Mr. Jeff D. Boom, Member \_\_\_\_\_
- Mr. Randy L. Davis, Member \_\_\_\_\_

**CLOSED SESSION  
 CONFERENCE ROOM #1**

*The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board’s consideration of the item. Typically, this opportunity will occur immediately prior to the Board’s consideration.*

(Closed Session – continued)

1. **MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**  
*(The Board will hear cases in closed session and return to open session to take action.)*
  - A. **SUSPENDED EXPULSION CONTRACTS**  
EH19-20/32 **MOTION**  
EH19-20/33 **MOTION**
  - B. **REVOKED SUSPENDED EXPULSION CONTRACT**  
EH19-20/27 **MOTION**
2. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** **MOTION**  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One Case
3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT** **MOTION**
4. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** **MOTION**  
**(Government Code Section 54957)**
  - ♦Two Certificated Employees
  - ♦Certificated Non-Reelection
  - ♦Release of Certificated Temporary Employees

**RECONVENE TO OPEN SESSION**  
**5:30 P.M. ~ REGULAR MEETING**  
**Board Room**

**PLEDGE OF ALLEGIANCE**

Frank Crawford, Vice President to the Board of Trustees.

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

**STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES**

Lauren Allen, MHS Student Representative to the Board of Trustees.

**PRESENTATIONS**

- ♦ **Federal Program Monitoring (FPM) Review**
- ♦ **Student Services** — Jessica Guth — See Special Reports, Pages 1-4.

**COMMENTS FROM BOARD MEMBERS**

**OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

**PUBLIC COMMENTS**

Persons wishing to address the Board are requested to fill out a “Public Comments” card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3”

*How do I get an item placed on a meeting agenda for discussion?*

If members of the public wish to have an item agendized for discussion or action, it must be a “matter directly related to school district business” (Education Code 35145.5). You must submit a letter describing the issue to be agendized in as much detail as possible to the Superintendent. The request must be received no less than nine business days prior to a regularly scheduled board meeting. The Board and/or Superintendent will determine how and when to agendize the request.

**SUPERINTENDENT'S REPORT**

**SUPERINTENDENT**

**1. APPROVAL OF MINUTES**

- ◆ Minutes from the regular board meeting of 2/11/20.  
*(absent: Susan Scott)*

**MOTION**

**2. CONSENT AGENDA**

The Board is requested to approve the Consent Agenda items under **Superintendent, Student Discipline and Attendance, Purchasing Department, Transportation Department, Nutrition Services, Personnel Services, and Business Services.** Please refer to details where these items are described fully.

**MOTION**

**SUPERINTENDENT**

**1. FIELD TRIP APPROVALS**

*Purpose of the agenda item~*

**CONSENT AGENDA**

The purpose of the agenda item is to request the Board approve the following field trips:

**A. Marysville High School Academic Decathlon**

State Academic Decathlon Competition in Sacramento, CA  
3/26/20-3/29/20  
Nine MHS students and three chaperones

**B. Marysville High School FFA**

Clovis High School in Clovis, CA  
4/3/20-4/4/20  
Nine MHS students and one MHS staff member

**C. Marysville High School FFA**

Fresno High School in Fresno, CA  
4/17/20-4/18/20  
Nine MHS students and one MHS staff member

(Superintendent/Item #1 – continued)

***Background~***

The overnight and/or out-of-state field trips have been approved to submit to the Board for approval with the guarantee that all field trip assurances will be met.

***Recommendation~***

Recommend the Board approve the field trips.

**STUDENT DISCIPLINE AND ATTENDANCE**

**1. 2019-20 SCHOOL SITE SAFETY PLANS**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the 2019-20- school site safety plans.

***Background~***

The school site council at each district school shall write and develop a comprehensive school safety plan relevant to the needs and resources of that particular school [Education Code 32281]. Each school shall review and update their safety plan each year and shall forward the safety plan to the Board for approval [Education Code 32288].

***Recommendation~***

Recommend the Board approve the school site safety plans. (An example of a school safety plan is included in each board member's packet and available to review online. All other plans can be reviewed in the Student Discipline & Attendance office.)

**CONSENT  
AGENDA**

**PURCHASING DEPARTMENT**

**1. PURCHASE ORDERS PROCESSED**

***Purpose of the agenda item***

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for January 2020.

***Background~***

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

***Recommendation~***

Recommend the Board ratify the purchase order transactions. See Special Reports, Pages 5-19.

**CONSENT  
AGENDA**

**TRANSPORTATION DEPARTMENT**

**1. NOTICE OF INTENT WITH BUSWEST TO PURCHASE BUS**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the notice of intent with BusWest to purchase one (1) 84-passenger Thomas school bus in the amount not to exceed \$164,999.74.

***Background~***

The Transportation Department will utilize the Hemet Unified School District piggyback contract for the purchase of this school bus.

***Financial Impact~***

General Fund 01 (from current year Transportation budget savings)

***Recommendation~***

Recommend the Board approve the notice of intent to purchase. See Special Reports, Pages 20-25.

**2. NOTICE OF INTENT WITH A-Z BUS SALES, INC. TO PURCHASE BUSES**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the notice of intent with A-Z Bus Sales, Inc. to purchase two (2) 24-passenger special need school buses in the amount not to exceed \$165,999.14.

***Background~***

The Transportation Department will utilize the Waterford Unified School District piggyback contract for the purchase of these school buses.

***Financial Impact~***

General Fund 01 (from current year Transportation budget savings)

***Recommendation~***

Recommend the Board approve the notice of intent to purchase. See Special Reports, Pages 26-34.

**NUTRITION SERVICES**

**1. GRANT AWARD NOTIFICATION — NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the National School Lunch Program Equipment Assistance grant award notification in the amount of 45,150 for the purchase and installation of the following new equipment:

- Double stack convection oven at Cedar Lane Elementary School.
- Salad bar at Browns Valley Elementary School.
- Salad bar at Cordua Elementary School.
- Walk-in freezer at McKenney Intermediate School.

(Nutrition Services/Item #1 – continued)

**Background~**

In March 2019, the Agriculture Appropriations Act authorized the U.S. Department of Agriculture (USDA) to fund California approximately \$3.6 million to competitively award eligible School Food Authorities (SFA) equipment assistance grants. The grant funding is designed to help schools serve healthier meals with a focus on serving more fruits and vegetables, improving food safety and energy efficiency, and expanding access.

The district received the grant award notification on 2/3/20 stating to return the signed award to California Department of Education (CDE) by 2/18/20. It was determined to return the signed notification before being agendized for Board approval on 12/17/19 to avoid jeopardizing the funding.

**Recommendation~**

Recommend the Board accept the grant award notification. See Special Reports, Page 35.

**PERSONNEL SERVICES**

**1. CLASSIFIED EMPLOYMENT**

- Itzala C. Bedolla**, Custodian/Maintenance Worker/CLE, 8 hour, 12 month, probationary, 2/3/20
- Omar Cachu**, STARS Activity Provider/LIN, 3.75 hour, 10 month, probationary, 2/3/20
- Candice M. Earnest**, NS~Delivery Driver/DOB/FHS, 3.75 hour, 10 month, probationary, 2/18/20
- Olivia R. Estabrook**, STARS Activity Provider/LRE, 3.75 hour, 10 month, probationary, 2/3/20
- Myranda A. Gonzalez**, STARS Activity Provider/CLE, 3.75 hour, 10 month, probationary, 2/3/20
- Felisa P. Guerrica**, High School Attendance Clerk/MHS, 8 hour, 10 month, probationary, 2/11/20
- Leigha M. Martinez**, Para Educator/EDG, 3.5 hour, 10 month, probationary, 2/18/20
- John D. Morton**, Campus Supervisor/YGS, 8 hour, 10 month, probationary, 2/6/20
- Jenny S. Romero**, STARS Activity Provider/OLV, 3.75 hour, 10 month, probationary, 2/3/20
- Gladys J. Rubio**, STARS Activity Provider/YGS, 3.75 hour, 10 month, probationary, 2/3/20
- Ellie Yang**, Para Educator/CLE, 3.5 hour, 10 month, probationary, 2/4/20
- Judy Yang**, Para Educator/JPE, 3 hour, 10 month, probationary, 2/3/20

**CONSENT  
AGENDA**

**2. CLASSIFIED PROMOTION**

- Rosario Robledo**, Nutrition Assistant/LHS, 3 hour, 10 month, probationary, to Nutrition Assistant/YGS, 5 hour, 10 month, probationary, 2/3/20

**CONSENT  
AGENDA**

(Personnel Services – continued)

**3. CLASSIFIED RESIGNATIONS**

**CONSENT  
AGENDA**

- Dale S. Campbell**, Grounds/Maintenance Worker/DO, 8 hour, 12 month, retirement, 7/1/20  
**Jessica M. Cook**, Yard Duty Supervisor/ELA, 3 hour, 10 month, personal, 2/14/20  
**Felisa P. Guerrica**, Personal Aide/MHS, 7 hour, 10 month, accepted another position within the district, 2/7/20  
**Alyssa L. Lamberti**, Para Educator/CLE, 3.5 hour, 10 month, released during probationary status, 1/28/20  
**John D. Morton**, After School Program Support Specialist/YGS, 6 hour, 10 month, accepted another position within the district, 2/5/20

**BUSINESS SERVICES**

**1. DONATIONS TO THE DISTRICT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the following donations:

**A. LINDHURST HIGH SCHOOL**

- a. Yuba River Endowment donated \$15,000 to the FFA club.

**B. SOUTH LINDHURST HIGH SCHOOL**

- a. Yuba River Endowment donated \$2,500 to the FFA program.

**2. CONTRACT WITH GALAXY MOBILE DJS FOR MCKENNEY SCHOOL PROMOTION CEREMONY**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Galaxy Mobile DJS to provide music and sound system for the 8<sup>th</sup> grade promotion ceremony at McKenney Intermediate School on 6/4/20 in the amount of \$600.

***Background~***

Background music and sound system with four extra speakers and three wireless microphones will be provided for the promotion ceremony between the hours of 7:00–9:30 p.m.

***Financial Impact~***

General Fund 01 (Site Discretionary Funds/Lottery)

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 36-37.

(Business Services – continued)

**3. AGREEMENT WITH SCHOOLWORKS, INC. FOR DEVELOPER FEE STUDY CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify the agreement with SchoolWorks, Inc. to perform a Level 1 Developer Fee Justification Study in the amount of \$7,750.

***Background~***

Under this agreement, SchoolWorks shall prepare a Level 1 Developer Fee Study to justify the statutory developer fee rates for both residential and for commercial/industrial development within the district. Per Education Code Section 17620, school districts are legally authorized to collect these “developer” fees in an effort to accommodate the student population that may result from said development.

***Financial Impact~***

Fund 25 (Developer Fees)

***Recommendation~***

Recommend the Board ratify the agreement. See Special Reports, Pages 38-53.

❖ **End of Consent Agenda** ❖

**NEW BUSINESS**

**PERSONNEL SERVICES**

**1. RESOLUTION 2019-20/25 — ELIMINATION OF CLASSIFIED STAFF DUE TO ELIMINATION OF PARTICULAR KINDS OF SERVICE MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution entitled Elimination of Classified Staff Due To Elimination of Particular Kinds of Service (PKS).

***Background~***

District and school site personnel have made determinations based on site budgets and identifying needs to enhance services for students. The governing board is being asked to approve the elimination of PKS in order to permit the layoff of classified employees.

The services set forth in Attachment A (incorporated by reference) shall be eliminated at the close of the 2019-20 school year for the 2020-21 school year pursuant to Education Code Sections 45101(g), 45114, 45115, 45117, 45298, 45308 and 45117(b). The latter provides for employees being laid off, due to a lack of work or lack of funds, must receive notice 60 days before the effective date of the layoff. The district has considered anticipated classified employee attrition. Nevertheless, it is still necessary to terminate classified full-time equivalent positions as referenced in Attachment A.



(Personnel Services/Item #1 – continued)

It may be necessary to retain the services of some classified employees due to seniority. In doing so, the district will apply the “bumping” process afforded to employees and as afforded to them by the collective bargaining agreements with their respective bargaining groups.

If approved, the Superintendent, or designee, is authorized and directed to send notices of non-reemployment pursuant to E.C. 45117(b) to any employee whose services shall be terminated by virtue of this resolution. Termination will become effective in accordance with the required 60-day notice procedures.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Pages 54-56.

**NUTRITION SERVICES**

**1. RESOLUTION 2019-20/26 — NATIONAL SCHOOL BREAKFAST WEEK**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution proclaiming 3/2/20-3/6/20 as National School Breakfast Week.

***Background~***

The MJUSD joins with the School Nutrition Association proclaiming this week as National School Breakfast Week. The School Breakfast Program is dedicated to the health and well-being of our nation’s children and continued need for nutrition education and awareness of the value of school nutrition programs.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 57.

**PURCHASING DEPARTMENT**

**1. RESOLUTION 2019-20/27 — PURCHASE SCHOOL BUSES**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution to purchase school buses through a current government awarded contract, Hemet Unified School District to Buswest Inc., on 7/16/19 (Bid# 061719).

***Background~***

The district wishes to use an existing government contract to purchase school buses through an award by Hemet Unified School District to Buswest Inc. (Bid#061719), when it is determined to be in the best interests of the district. This type of resolution, authorized pursuant to Public Contract Code (PCC) 20118, is commonly known as piggybacking when a public agency uses an existing public contract as a template to form their own contract directly with the vendor to purchase on the same or similar terms. The district may use the bid through the term of the contract, including extensions with annual price adjustments, if the district so chooses. Documents are available to review in the Purchasing Department.

(Purchasing Department/Item #1 – continued)

***Financial Impact~***

Funding for these purchases comes primarily from the transportation accounts unless other appropriate funding is identified, available, and approved.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 58.

**BUSINESS SERVICES**

**1. BOARD POLICY 3100 – BUDGET**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board hold a public hearing regarding the revisions to Board Policy 3100 (Budget).

***Background~***

The revisions are in accordance with the District Reserve Level discussion at the 2/11/20 board meeting wherein it was determined that the current reserve level of 3% is not an appropriate, fiscally responsible reserve level for the district. Additionally, the common standard for a district reserve level is 17%. The policy is included in the special reports section as follows:

- **“OLD”** – *(Currently Board approved with strikethrough/bold revisions.)*
- **“NEW”**

***Recommendation~***

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve the revisions to BP 3100. See Special Reports, Pages 59-64.

**2. MOU WITH YUBA SUTTER REGIONAL ARTS COUNCIL**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the MOU with Yuba Sutter Regional Arts Council to use vacant MJUSD land on Broadway near Feather River Blvd. for the purpose of creating a Marysville Assembly Center Memorial Site.

***Background~***

Yuba Sutter Arts Regional Council will add non-structural elements such as rustic fencing, upright metal silhouettes, and 4' x 8' informational murals to the site conveying a sense of the use of the site in 1942 as temporary housing for Japanese Americans prior to internment.

***Financial Impact~***

None.

***Recommendation~***

Recommend the Board approve the MOU. See Special Reports, Pages 65-69.

**HOLD PUBLIC HEARING**

**MOTION TO CLOSE PUBLIC HEARING**

**APPROVE REVISIONS TO BP 3100**

**MOTION**

(Business Services – continued)

**3. DISTRICT CERTIFICATES OF PARTICIPATION**

**INFORMATIONAL  
ITEM**

***Purpose of the agenda item~***

The purpose of the agenda item is to discuss the history and future of the District’s 2012 Certificates of Participation (COP) long-term liability.

***Background~***

On July 2, 2012, the District issued \$18,376,099 in COP for the purpose of implementing the District’s 2012 capital projects and refunding \$12,275,000 of the District’s 2006 COP.

The District is required to make lease payments of principal and interest for the COP semi-annually in June and December beginning with an interest only payment of \$585,799 in June 2022, and principal and interest payments of approximately \$2,873,000 in 2023 and ending in June 2042. Interest rates range from 6.29% to 6.31%.

Staff is prepared to present additional information about the District’s 2012 COP including the following:

- Reasons why the COP was needed.
- Original payment plan for the COP.
- Possible refunding the COP to lower annual payments.

***Recommendation~***

This item is informational only.

**CLOSED SESSION** - *continued if needed*

*If the Board did not complete all items on the closed session agenda, they will continue closed session.*

**ADJOURNMENT**



NEXT REGULAR BOARD MEETING – March 10, 2020 – 5:30 P.M. – DISTRICT BOARD ROOM

**SCHOOL BOARD MEETING FORMAT**

**What is a School Board Meeting?**

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

**Notification of Meetings**

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- \* Posted on the MJUSD district website at [www.mjusd.com](http://www.mjusd.com).
- \* Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent’s Office, Room 101].
- \* Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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